

COPYRIGHT OF CAL and E-MEETINGS

A question that often arises relating to our CAL Literature is:

"What are the procedures to quote, copy and reprint from Conference Approved Literature (CAL), an article from The Forum or other Al-Anon resources?"

According to WSO the most popular request is from members who want to post some or all of a portion of a piece or page of CAL on some social media platform, a website, an online meeting platform, etc. This is the same request that we get here in South Africa.

WSO offers the following guidance:

WSO MEMBER WEBSITE

(Additional Resource Not Contacted Fellowship Communication Department)
Conference Approved Literature (CAL), The Forum, and most service materials/tools are copyrighted.

WSO does Not grant permission for substantial reprints of CAL in Area, District or other service are newsletter or to outside publications, in the US or Canada.

It is not necessary for Al-Anon/Alateen service arms to obtain permission to excerpt items of interest from Area highlights, Alateen talks, the Inside Al-Anon section of the Forum or from service tools Newsletter Articles.

Inside Al-Anon, Alateen Talk and Area Highlights are copyrighted. They may be reproduced in Area Newsletters provided proper credit is given. ie "From Area Highlights, Summer 2017 Reprinted with permission of Al-Anon Family Group Headquarter, Inc"

REPRINT FORMS

Forms to request reprint permission are available from WSO. Each request to reprint limited excerpts will be evaluated on its merits and circumstances.
When reprint permission is granted by WSO the appropriate credit line must accompany the excerpts
Two copies of the published material/document must be sent to the WSO on or before publication.
Reprint permission terminated by WSO if Not published within 2 yrs from date of request.

The information in the *Service Manual* about requests to reprint is primarily relevant for printed materials. For example, a member who is writing a memoir and wants to publish excerpts of a personally meaningful nature or a student who is writing a research paper on recovery programs, etc. WSO get a minimal number of these requests.

Before anyone can quote/reprint/post any excerpt of CAL online, permission must be granted.

The request form is available on our website <https://al-anon.org/for-members/members-resources/literature/literature-resources/> by clicking on the "Request to Use CAL Online" button. If approved, the request is good for one year, but can be renewed.

WEB POSTS

A list of materials/tools that may be posted on websites can be found on WSO Member Website. Credit line is required. "Reprinted by permission of Al-Anon Family Group Headquarters, Inc." No other copyrighted material may be reprinted electronically w/o express permission from WSO.

SOCIAL MEDIA

WSO would not grant permission to a member to post quotes on a personal social media page or website. They instead encourage that the member share the posts on the WSO Facebook, Instagram, and Twitter pages.

ELECTRONIC MEETINGS

Attached are two pamphlets about electronic meetings.
(Both of them are available on our website as free downloads)
Electronic Al-Anon Meeting Guideline (G-39)
Fact Sheet for Electronic Meetings (S-60).

Both of them state "Each year, and for that year only, electronic meetings registered with the World Service Office may request permission from Al-Anon Family Group Headquarters, Inc. to use the Twelve Steps, Twelve Traditions, Twelve Concepts, Suggested Welcome, Suggested Closing, and short excerpts (maximum one paragraph) from Conference Approved Literature (CAL) **in text format** in their meetings. In practice, the "one paragraph" that is used can change frequently. For example, it can be a different paragraph at each meeting; it doesn't have to be the same paragraph all year. But it can never be more than one paragraph and the correct attribution must be made.

FORUM SHARINGS

Members **can** quote from and reprint selected articles from *The Forum* without additional permission. These are designated by the "Feel Free" or "Statement of Purpose" (from the "Inside Al-Anon Family Groups" section) taglines on the articles. Must give credit "The Forum, Al-Anon Family Group Headquarters, Inc, Virginia Beach, VA"

CAL TRANSLATION

Translation to other languages are to be submitted to WSO for review and approval before permission to print or reprint is granted. Translated material should conform to the spirit and meaning of the original English version.

CAL COPYRIGHT

The copyright for our material is held by the US government and several foreign countries. The reason for submitting a copy of the text for review prior to use is so that WSO can insure we do not become involved in a copyright infringement conflict.

The copyright remains in effect even if the material is discontinued.

Copyrighted literature represents a substantial revenue source for Al-Anon/Alateen. By respecting "our" copyright we protect our own Tradition 7

Research Sites

G-21 Guidelines for Newsletter Editors

<https://al-anon.org/pdf/G21.pdf>

2018-2021 Service Manual Pages 107-108